



# Construction Cost Verification Form

This form shall be used to approve the value of the work being performed as determined by the Building Official for the purposes of building permit fee determination. A copy of the contract will be presented to the Building Department at time of submittal and kept on file with this verification form. In lieu of providing a contract, or if a discrepancy in contracted amount your actual cost of contracted services, for the purposes of building permit fee determination, will be determined based upon the City's Building Department's Cost Calculation (see below) utilizing R.S. Means as approved by the Building Official per 2014 FBC Section 109.3.

Type of Construction:      Residential ☐      Commercial ☐

PROJECT NAME:	CONTACT NAME:
PROJECT ADDRESS:	PHONE NUMBER:

Building Use: \_\_\_\_\_ (ie. single family, multi-family, hotel, warehouse, office, etc.)

Brief Job Description: \_\_\_\_\_

I, \_\_\_\_\_, hereby submit the following contract as evidence of the project's true cost, or request the fee be calculated, as I have indicated below. I am the owner or I have been given authorization from the property owner to use the method indicated to calculate my fee. I understand that this form becomes a part of my application, and I am consenting to the fee calculated by the method chosen in accordance with the Building Department Fee Schedule.

I understand and agree that any error, misstatement or misrepresentation of material, fact or expression of material, or any change in the accompanying contract (if applicable) made subsequent to the issuance of a permit in accordance with the application and this form, without the approval of the Chief Building Official, shall constitute sufficient grounds for the revocation of such permit. Instances of fraud shall be prosecuted to the fullest extent possible under the law.

**This form and the attached contract are true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
\* Signature of Contractor, Owner or Owner's Agent

\_\_\_\_\_  
Date

## FOR BUILDING DEPARTMENT USE ONLY

DATE RECEIVED: \_\_\_\_\_ PERMIT CLERK \_\_\_\_\_

CONTRACTED AMOUNT ACCEPTED: \_\_\_\_\_

COST CALCULATION (IF APPLICABLE):

RS Means Square Foot Cost

Construction Type \_\_\_\_\_

Square Footage \_\_\_\_\_

Cost per Square Foot \_\_\_\_\_

Total Construction Cost approved by the Building Department = \_\_\_\_\_

CHIEF BUILDING OFFICIAL \_\_\_\_\_ DATE REVIEWED: \_\_\_\_\_